

RESOLUTION NO. 2021-04

RESOLUTION APPOINTING CELIA HECHT AS ADMINISTRATIVE OFFICER AND SECRETARY OF THE UNIFIED PLANNING/ZONING BOARD OF ADJUSTMENT OF THE BOROUGH OF ENGLISHTOWN

Whereas, the Unified Planning Board/ Zoning Board of Adjustment of the Borough of Englishtown continues to experience a substantial increase in applications and inquiries; and

Whereas, the additional work load continues to require the assistance and attention of a pod secretarial staff of one and an administrative officer; and

Whereas, Celia Hecht has filled the position of recording secretary since May 2007, and is familiar with procedure.

Now, therefore, be it resolved that the Unified Planning/Zoning Board of the Borough of Englishtown, does hereby appoint Celia Hecht to the position of secretary and administrative officer; and

Be it further resolved that Celia Hecht be paid at the rate set by the governing body, payable bi-weekly; and

Be it further resolved that said appointment shall be effective January 1, 2021 and shall terminate December 31, 2021; and

Be it further resolved that a copy of the above resolution be forwarded to the Englishtown Borough Clerk, Treasurer and Finance Committee Chairperson.

Offered by:

Seconded by:

Roll call: Ayes:

Nays: none

Absent:

Abstain: none

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Unified Planning/Zoning board of Adjustment of the Borough of Englishtown on the 26th day of January 2021.

Celia Hecht, Secretary