

**Be it further resolved that this resolution be approved pending** a receipt of contract referring to budgetary limitation from, Daniel H. Green, Esquire.

Offered by: Dan Green  
Seconded by: Krawiec

Roll Call Ayes: Klein, Krawiec, Kirkland, Reynolds, Leonardis, Mandato  
Nays: None  
Absent: C. Robilotti, K. Bien, P. Robilotti.  
Abstain: None

**RESOLUTION NO. 2020-03**

**RESOLUTION OF THE UNIFIED PLANNING/ZONING BOARD OF ADJUSTMENT OF THE BOROUGH OF ENGLISHTOWN APPOINTING THOMAS HERITS P.E.,P.L.S. AS BOARD ENGINEER FOR THE YEAR 2020**

**Whereas**, the Unified Planning/Zoning Board of Adjustment of the Borough Of Englishtown desires to retain an engineer to advise said board on planning and engineering matters and to perform such other professional services as may be required by the board under and pursuant to law; and

**Whereas**, the Unified Planning/Zoning board of Adjustment may employ an engineer pursuant to N.J.S.A. 40:55D-24 et Seq.; and

**Whereas**, funds are available for this purpose; and

**Whereas**, the local public contracts law, N.J.S.A. 11-20 et. Seq., requires that notice of a passage of the resolution of appointment be publicly advertised when professional services are engaged without competitive bidding.

**Now, therefore, be it resolved** by the Unified Planning/Zoning Board of Adjustment of the Borough of Englishtown as follows:

1. That Maser Consulting PA be and the same is appointed board engineer for the term commencing January 1, 2020, and ending December 31, 2020.
2. That this appointment is made without competitive bidding because the appointment is of a member of a recognized profession, licensed and regulated by the state of New Jersey.
3. That the Chairperson and Secretary of the Board are authorized to execute a contract between and Board and the Attorney.
4. That the administrator of the board does the following:
  - a. Cause notice of the passage of this resolution to be published within 10 days of its passage in an official newspaper of the municipality.

b. File a copy of this resolution, as well as a copy of the written contract between the board and engineer with the Clerk of the Borough of Englishtown.

Offered by:  
Seconded by:

Roll Call: Ayes: Klein, Krawiec ,Reynolds, Kirkland, Leonardis, Mastrokalos  
Nays: none  
Absent: C. Robilotti, K.Bien, P. Robilotti  
Abstain: none

**RESOLUTION NO. 2020-04**

**RESOLUTION APPOINTING VIOLETTA GRZANKO AS ADMINISTRATIVE OFFICER AND SECRETARY OF THE UNIFIED PLANNING/ZONING BOARD OF ADJUSTMENT OF THE BOROUGH OF ENGLISHTOWN**

**Whereas**, the Unified Planning Board/ Zoning Board of Adjustment of the Borough of Englishtown continues to experience a substantial increase in applications and inquiries; and

**Whereas**, the additional work load continues to require the assistance and attention of a pod secretarial staff of one and an administrative officer; and

**Whereas**, Violetta Grzanko has filled the position of recording secretary since January1, 2020.

**Now, therefore, be it resolved** that the Unified Planning/Zoning Board of the Borough of Englishtown, does hereby appoint Violetta Grzanko to the position of secretary and administrative officer; and

**Be it further resolved** that Violetta Grzanko be paid at the rate set by the governing body, payable bi-weekly; and

**Be it further resolved** that said appointment shall be effective January 1, 2020 and shall terminate December 31, 2020; and

**Be it further resolved** that a copy of the above resolution be forwarded to the Englishtown Borough Clerk, Treasurer and Finance Committee Chairperson.

Offered by:  
Seconded by:

Roll call: Ayes:  
Nays: none  
Absent: C. Robilotti, K.Bien, P.Robilotti,  
Abstain: none

**RESOLUTION NO. 2020-05**

**DESIGNATING OFFICIAL NEWSPAPERS FOR THE UNIFIED  
PLANNING/ZONING BOARD OF THE BOROUGH OF ENGLISHTOWN**

**Whereas**, there exists a need to designate official newspapers for the Unified Planning/Zoning Board of the Borough of Englishtown to inform the general public; and

**Whereas**, the “Asbury Park Press” and the “News Transcript” have been used in the past because of their likelihood of informing the general public.

**Now therefore, be it resolved**, by the Unified Planning/Zoning Board of the Borough of Englishtown that the “Asbury Park Press and the “News Transcript” be the official publishers of all legal notices and publications concerning the Unified Planning/Zoning Board for the year 2020.

**Be it further resolved** that a certified copy of the above resolution be forwarded to the Clerk of the Borough of Englishtown.

Offered by:  
Seconded by:

Roll Call: Ayes: Klein, Reynolds, Kirkland, Krawiec, Leonardis,  
Nays: None  
Absent: C. Robilotti, K. Bien, P.Robilotti,  
Abstain: None

**RESOLUTION NO. 2020-06**

**RESOLUTION OF THE UNIFIED PLANNING/ZONING BOARD OF THE  
BOROUGH OF THE ENGLISHTOWN ESTABLISHING MEETING DATES  
FOR THE YEAR 2020**

**Whereas**, there is a need to establish meeting dates for the year 2020; and

**Whereas**, prior meeting dates were scheduled on the fourth Tuesday of every month, and

**Now, therefore, be it resolved** that the following meeting dates, being the fourth Tuesday of every month be scheduled for the year 2020 at 7:30 PM:

January 28	July 28
February 25	August 25
March 24	September 22
April 28	October 27
May 26	November 24
June 23	December 22

**Be it further resolved**, that the above meetings will be held in the Municipal Building, 15 Main Street Englishtown, New Jersey.

**Be it further resolved**, that a certified copy of the above resolution be forwarded to the Clerk of the Borough of Englishtown.

**Be it further resolved** that notice of this resolution be published in an official newspaper of the Borough of Englishtown as required by law.

Offered by:

Seconded By: Harvey Klein

Roll Call: Ayes: Klein, Krawiec, Reynolds, Kirkland, Mastrokalos, Mandato

Nays: None

Absent: C. Robilotti, K. Bien, P. Robilotti

Abstain: None

**Motion to Memorialize Resolution for Application 2019-02 19 Tennant Avenue –  
Minor Subdivision**

Offered: Tom Kirkland

Seconded: Tom Reynolds

Roll Call:

Ayes: Klein, Kirkland ,Krawiec, Mastrokalos, Reynolds, Mandato, Leonardis

Nays: None

Abstain:

Absent: P. Robilotti, K. Bien, C. Robilotti

**Motion to Approve Minutes for September 24, 2019 Meeting**

Offered: Harvey Klein

Seconded:

Roll Call:

Ayes: Kirkland ,Krawiec, Mastrokalos, Reynolds, Mandato, Leonardis

Nays: none

Abstain: none

Absent: C. Robilotti, K. Bien, P. Robilotti,

**Public Portion (non-agenda items):** No One Spoke

**Motion to Adjourn 7:44 PM**

Anonymous

**Violetta Grzanko**

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**Approved**

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**Planning Board Secretary**