



Inspection Check List

- 6" HOUSE NUMBERS -** Must be posted on front of the house and visible from the street, written words are not acceptable.
- STEPS & LANDINGS -** Open portion of a stair, landing or balcony which is more than 30" (30 inches) above the floor or grade shall have guardrails. Stairs must be in sound and good condition.
- RAILINGS -** Required on more than two (2) steps.
- WINDOWS -** All must have screens, no broken or cracked glazing. They shall be capable of being easily opened, held in position by window hardware and locked.
- WASHER/DRYER -** Must discharge into a drainage system, not on the ground or into a sump pump. Dryer must be vented to the exterior with a metal pipe or foil flex from the machine.
- DOORS -** All interior doors must be operational with hardware. Front door must have a thumb latch lock from the interior, keyed cylinders from the interior are not allowed.
- HEATING UNIT -** Must be operational and connected to a thermostat. Area around furnace must be free and clear of storage and/or debris.
- GARAGE -** No extension cords on door opener. Door from house to the garage must be a solid core wood, 1 3/4" or if metal labeled 20 minute fire rated.
- ROOF -** No leaks, no missing shingles, no excessive curling.
- STOVE/RANGE -** Must be operational with knobs & hardware.